



THE MINISTRY OF
EDUCATION, YOUTH, SPORTS & CULTURE

“INVESTING IN TCI’S FUTURE”

**NATIONAL SCHOLARSHIP POLICY
FOR THE
TURKS AND CAICOS ISLANDS**

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PREFACE

Ensuring that Turks and Caicos Islanders are adequately prepared to participate and compete in, and benefit from, a global society is too important a mandate to leave to chance. Within Turks and Caicos, the top priority for the Government must be the full employment of all Turks and Caicos Islanders at the highest level possible, and so it is crucial that students are given every opportunity to obtain the training and experience to enable them to fulfil their aspirations and contribute to the development of the country. Among young Turks and Caicos Islanders, there is an increasing awareness of, and a desire for, tertiary education.

A published scholarship policy that reflects the importance of, and demand for, tertiary education is, therefore, essential.

In formulating a new National Scholarship Policy, the Ministry of Education has reviewed previous policies, considered the implications of current practices, developed new precepts for efficiency, and garnered consensus for the way ahead.

The intent of this policy document is to provide information to the public on the procedure for applying for, and receiving, scholarships and grants, and to serve as a guide for facilitators of the process. For the policy to be fully effective, it is vital that the Scholarship Board and the Ministry of Education administer its provisions in a consistent manner.

It is very much hoped that this policy will serve as a framework from which reflective assessment and innovative thinking will emerge.

October, 2011



THE MINISTRY OF EDUCATION, YOUTH, SPORTS & CULTURE

NATIONAL SCHOLARSHIP POLICY FOR THE TURKS AND CAICOS ISLANDS

MISSION

At the tertiary education level, the mission of the Ministry of Education is to promote excellence through the development of a cadre of highly skilled and intelligent professionals, technicians and artisans to meet the present and future demands of a progressive economy, through effective and efficient means.

BACKGROUND AND PURPOSE

The economy of the Turks and Caicos Islands has experienced significant growth within the last two decades, and along with that a growing demand for indigenous workers. Tertiary education is central to the ability of Turks and Caicos Islanders to participate at the preferred upper and middle echelons of the labour market. Additionally, the interface of the Turks and Caicos Islands economy with industrialised countries compels new demands for a variety of skills among the national labour force.

Cognizant of the need to avoid marginalization of the national labour force, successive governments have continued to increase financial resources to provide opportunities for individuals who are both qualified and desirous of pursuing tertiary education. Notwithstanding, programmes for which scholarships are provided have been individually motivated; and, in many cases, have little relevance to the skill-sets that the economy truly requires.

More commendably, improved success rates at the primary and, by extension, the secondary school levels have meant that an increasing number of young adults are meeting the matriculation requirements of tertiary institutions and are successfully completing their courses of study in their chosen fields.

The challenge that the country now faces is that funding for scholarships has been steadily decreasing. It follows, therefore, that tighter control over the award of

scholarships must be exercised, and every applicant who seeks a scholarship, will not be successful.

The purpose of this policy, therefore, is to provide a comprehensive framework for governing the award of scholarships and to articulate guiding principles to ensure prudent management and accountability of the scholarship scheme.

OBJECTIVES

The objectives of this scholarship policy are to:

- Ensure the ownership and effective participation of Turks and Caicos Islanders in the growth and development of the Turks and Caicos Islands economy
- Encourage, honour and reward merit, be it academic, technical or vocational
- Encourage the development of independent thinkers who are cognizant and responsive to their responsibilities in the social, economic and political fabric of the Turks and Caicos Islands society
- Increase the earning power of Turks and Caicos Islanders
- Assist with the alleviation of poverty.

POLICY

A. NOTIFICATION OF AVAILABLE SCHOLARSHIPS

At the commencement of each academic year, the Ministry of Education shall publish in the print and electronic media, the priority areas that will be given consideration. Applicants will be invited to apply for the available scholarships.

B. AWARD CATEGORIES

Scholarships shall be awarded in the following categories:

1. Full Scholarship

Full scholarships may be awarded only to persons applying for scholarships identified in the priority areas to pursue a programme of study, which is designated by the educational institution as a full-time workload for the academic year. Under this category, at least one scholarship will be dedicated to applicants wishing to pursue each of the following areas:

- Sports
- Youth Development Work
- Technical Vocational Education (including plumbing, electricity, auto mechanics)

The scholarship shall cover all expenses up to the maximum amount determined for each geographical location. Full scholarships will be awarded for studies at local and international institutions.

2. Partial Scholarship

Partial scholarships may be awarded to applicants who are pursuing studies, which have been identified as important to the growth and development of the country. They cover tuition payments only, and shall be made directly to the institution. Partial scholarships will be awarded for studies at local and international institutions. This further applies to online programmes.

3. National Scholars Programme

Under this programme, the Government will grant the following scholarships to Turks and Caicos Islands students only:

- (a) **National Awards:** Each year, full scholarships will be given to the three best performing students at the national level. Selection will be based on students' performance in external examinations (CXC and IGCSE). The scholarships would be granted for attendance at an accredited institution approved by the

Ministry of Education, for a programme of study of students' choice leading to a Bachelor's degree.

- (b) **Turks and Caicos Islands Community College:** Each year, the Valedictorian from the *Turks and Caicos Islands Community College* will receive a full scholarship for a programme of study of his/her choice leading to a Bachelor's degree. The scholarship would be granted for attendance at an accredited institution approved by the Ministry of Education. Additionally, a maximum of five scholarships will be awarded to students graduating from the TCICC with the highest Grade Point Average in each of the following fields:

- Humanities
- Natural Science
- Humanities
- Teacher Education
- Hospitality and Tourism Studies

4. Grants

Grants may be awarded to individuals who are pursuing a programme of study that is of benefit to the Turks and Caicos Islands. These shall be awarded on the basis of need and available funding. Grants will be awarded for studies at local and international institutions.

C. ELIGIBILITY

Scholarships and grants may be awarded to persons who satisfy the following criteria. To be eligible for any category of scholarship, the applicant must:

- (1) Be a Turks and Caicos Islander, and reside in the Turks and Caicos Islands
- (2) Have completed post-secondary education at the *Turks and Caicos Islands Community College*, *British West Indies Collegiate*, or any other 6th Form College in the Turks and Caicos Islands
- (3) Have no fewer than 5 passes in external exams (CXC-CSEC, IGCSE, GCE, O Level) at Grade III / C or above
- (4) Produce evidence of acceptance in an accredited institution, approved by the Ministry of Education, to pursue a course identified in the priority areas
- (5) If a graduate of the *Turks and Caicos Islands Community College*, have a minimum Grade Point Average of 3.00 or equivalent B grade
- (6) If a Turks and Caicos Islands Civil Servant, produce evidence of approval of the choice of study, as well as study leave (if necessary), from the Office of Public Service Management (OPSM), through his/her Head of Department

- (7) Submit a completed application form and all supporting documents required for assessment by the Scholarship Board.

Applications must be submitted on the standard application form. National Scholar Awardees must also submit a completed application package.

Scholarships shall **NOT** be awarded to applicants wishing to pursue an equivalent course of study that is being offered by the *Turks and Caicos Islands Community College*, *British West Indies Collegiate*, or any other 6th Form College in Turks & Caicos.

D. ASSESSMENT & NOTIFICATION OF AWARDS

- (1) The Scholarship/Education Advisory Committee shall be responsible for assessment of applications against the criteria outlined in Section C above. This committee may seek any further information to substantiate claims made by the applicant.
- (2) The Scholarship/Education Advisory Committee shall not award scholarships, which exceed the amount of funding for new awards.
- (3) All applicants are responsible for gaining acceptance into institutions. Fee structures from the institution must accompany each application form.
- (4) Full scholarships/grants will only be awarded to institutions approved by the Ministry of Education, and accredited by a professional educational body.
- (5) Official indication of being granted an award (scholarships/grants) is the receipt of correspondence from the Permanent Secretary or Under Secretary in the Ministry of Education.

E. ADMINISTRATION OF AWARDS

The Scholarship Secretariat, under the direction of the Under Secretary in the Ministry of Education, shall be responsible for the day-to-day operation of the Scholarship Programme and shall be accountable to the Permanent Secretary and Minister of Education for its prudent management.

F. SCHOLARSHIP CONDITIONS

1. BONDS

- (a) Applicants who receive a full scholarship shall be required to sign a bond agreement with the Turks and Caicos Islands Government, prior to commencement of studies.
- (b) Bond amounts will be calculated on the basis of the amounts expended on tuition, monthly subsistence, books, airfares and insurance, where applicable.

- (c) The bonding period shall be commensurate with the years of study:

Duration of Course	Period of Bonded Service
1 to 4 years	3 years
Over 5 years	5 years

2. COVERED EXPENSES

- (a) Students must submit a fee structure that originates directly from the institution, and a copy of this information must be attached to the application. The Secretariat/Finance Advisor will initiate and maintain official contact with the institutions to verify fee structures and also liaise with the institutions to ascertain the accuracy of any information that the Ministry may deem necessary to ensure the transparency and efficiency of fund allocation.
- (b) Where an institution is being operated on a semester basis, the institution and not the student will be required to submit invoices one month in advance in order to have tuition payments prepared and paid on time.
- (c) The following expenses shall be met by the scholarship award up to the maximum limit ascribed by the Ministry of Education for each geographical location
- (i) One round trip economy ticket per academic year to the destination where the recipient will pursue full-time study. Tickets will not be deferred from one year to another. Students must provide the Ministry of Education with their travel itinerary at least one month in advance of travel
 - (ii) Tuition fees paid directly to the institution
 - (iii) Books up to the maximum amount determined for each level of study.
 - (iv) On-campus accommodation/halls of residence or off-campus accommodation, should on-campus housing not be available. The Ministry will recover any amounts paid to students by Turks and Caicos Islands Government (TCIG) for rent security deposits when the students complete their studies or are terminated from the scholarship programme
 - (v) Subsistence: meals and other expenses related to daily living for the geographical location as determined by the Ministry of Education
 - (vi) Medical Insurance, where applicable
 - (vii) Return of remains to the Turks and Caicos Islands, should the student become deceased;

3. EXPENSES NOT COVERED

- (a) Expenses incurred due to acts of indiscipline, theft, damage to property, drug abuse and trafficking, assault and other infractions with the law.

- (b) Clothing.
- (c) Dental and optical expenses.
- (d) Medical expenses not covered by the medical insurance.
- (e) Purchase of personal computers.
- (f) Burial expenses.
- (g) Expenses for family members, should they reside with the recipient while on scholarship.
- (h) Expenses that are paid by another funding agency including refund on scholarship grants.
- (i) Losses resulting from Natural disasters or acts of God.

4. TRANSFERS

- (a) Students wishing to transfer from one institution to another, or from one course of study to another, must first submit a written request to the Ministry of Education stating the reason for requesting the transfer.
- (b) Transfers to other institutions or another programme of study at the same level will only be granted in exceptional circumstances.
- (c) Students who transfer without written approval from the Ministry of Education will have their scholarship funding discontinued.
- (d) A scholarship is awarded for ONE LEVEL of study at a time, and is not transferable to another level. Persons wishing to continue studies at a higher level MUST apply to the Turks and Caicos Islands Government for a new scholarship.

5. GRADES

- (a) Reports on students' performances will be required annually. In this regard, students will be required to sign a Release of Academic Record Form that authorizes the Ministry of Education to access grades directly from the institution. This is to be done prior to the activation of the award.
- (b) The non-receipt of grades may result in scholarship payments being withheld.
- (c) Students who fail to maintain the cumulative minimum GPA of 3.0 will be placed on academic probation. Should there be no evidence of improvement by the end of the following academic year, the scholarship will be withdrawn.

6. SUMMER COURSES

Students who wish to attend summer school must first obtain permission from the Ministry of Education. Approval for Summer courses will only be granted by the Ministry of Education in cases where these are a requirement of the programme of study, or will allow students to graduate ahead of schedule.

7. PENALTIES

- (a) Students who are disbursed subsistence funds but fail to attend the institution will be required to refund the Turks and Caicos Islands Government the full amount of subsistence disbursed to them. This will further result in their scholarship being withdrawn.
N.B. In exceptional circumstances, the Ministry of Education may grant approval for Leave of Absence, not exceeding one academic year.
- (b) No student will be funded to repeat a year at university because of failing grades.
- (c) No student is authorised to receive tuition reimbursement from an institution. Students who request and/or receive tuition reimbursements from the institution for classes which they have dropped shall have their scholarships discontinued immediately. Students who engage in such practices will be required to refund the Turks and Caicos Islands Government in full immediately upon the Ministry becoming aware of the infraction.
- (d) Students found to be guilty of acts of dishonesty and criminal activity including, but not limited to, forging of documents, substance abuse, tampering with grades, or activities leading to court proceedings and/or imprisonment, will have their scholarships withdrawn with immediate effect.

G. COMPLETION AND OFFER OF EMPLOYMENT IN THE PUBLIC SERVICE

- (a) At the beginning of the final year, all students are required to notify the Student Advisor, in writing, of the completion date and anticipated return to the country.
- (b) Immediately upon return to the country, students must write a letter to the Permanent Secretary, Ministry of Education, copied to the Permanent Secretary, Human Resources (OPSM), confirming completion of their programme and their availability for employment. Students are required to also register with the Labour Department.
- (c) The Scholarship Bond Agreement (Appendix III) further details the students' obligations and the terms regarding the offer of employment.

APPENDICES OF SUPPLEMENTARY DOCUMENTS

APPENDIX I
[Scholarship application form will be placed here]

APPENDIX II

EXPLANATORY NOTES TO APPLICATION FORM

1. Forms must be completed in full, using block capitals and ticking boxes where applicable. You should make and retain a copy of your application folder. The original folder should be forwarded to the Secretary of the Scholarship Board, Ministry of Education, Grand Turk or the Education Department, Providenciales. All applications must be received on or before 30th April.
2. The following documents must accompany each application:
 - (a) Two recent passport photographs certified by a Notary Public/Justice of the Peace
 - (b) Two references – If employed, one must come from your current employer or supervisor. If unemployed, a community leader may submit a reference on your behalf. The other reference must come from the last institution attended. References are to be sent directly from referees in sealed envelopes
 - (c) A transcript from the last school/institution you attended
 - (d) If available at time of application, proof of acceptance/conditional offer into an institution approved by the Ministry of Education
 - (e) Certified copy of birth certificate, bio-data page of passport(s), Naturalization Certificate, if applicable
 - (f) Certified copies of qualifications already obtained
 - (g) A personal statement to be typewritten, 500-600 words double spaced, to include:
 - (i) Reason for choice of study
 - (ii) Personal record of achievement (honours, awards, etc)
 - (iii) Mention of relevant work experience
 - (iv) Relevance of choice of study to national development
3. Applicants whose interests are in the areas of Education and Health must submit their applications through the Director of Education and Director of Medical Services, respectively.
4. Civil servants must submit their applications through their Permanent Secretary.
5. You may be required to attend an interview prior to confirmation of a scholarship award.



**TURKS AND CAICOS ISLAND GOVERNMENT
MINISTRY OF EDUCATION, YOUTH, SPORTS & CULTURE**

APPENDIX III

SCHOLARSHIP BOND AGREEMENT

BY THIS BOND we

.....of.....(the **Student**)
[Name of student] *[Address of Student]*

.....of.....
[Name of Surety 1] *[Address of Surety 1]*

.....of.....
[Name of Surety 2] *[Address of surety 2]*

(all three parties hereinafter together called the **Obligors**) jointly and severally bind ourselves and acknowledge ourselves jointly and severally bound to pay to the **TURKS AND CAICOS ISLANDS GOVERNMENT** (the **Government**) the sum of US\$..... (the **Bond Amount**), to be paid by any or all of us, on and subject to the terms and conditions of this Bond Agreement.

WHEREAS

A. The Student is desirous of undertaking

a.....(the **Qualification**)
[Insert qualification sought here – e.g. Bachelor’s degree, Master’s degree. Diploma]

in..... (the **Subject/s**)
[Insert programme of study here – major subject/s]

at.....(the **Institution**)
[Insert the name of the institution here]

and has been accepted at the Institution, and has applied to the Government for financial assistance for that purpose.

- B. The Government is willing on and subject to the terms and conditions of this Bond Agreement to pay the Bond Amount in sums of money from time to time in contribution to the cost of the Qualification in the Subject/s which would otherwise payable by the Student.
- C. The Obligors agree to enter into this Bond to secure the Government against the default of the Student of the covenants set forth herein.

NOW IT IS HEREBY AGREED AND COVENANTED as follows:

- 1. **Grant of scholarship support.** The Government is willing, on and subject to the terms and conditions of this Bond Agreement, to make payments totalling the Bond Amount in settlement of or contribution to the costs of obtaining the Qualification in the Subject/s which would otherwise payable by the Student.
- 2. **Interpretation.**
 - (a) For the purposes of Clause 4(f), the following terms have the following meanings:
 - (i) ‘specified post’ means an office or position in the public service of the Turks and Caicos Islands for which the Student, in the opinion of the Chief Executive, is suited by reason of his/her qualifications and his/her experience (if any)
 - (ii) ‘specified salary’ means the salary and grade of salary that is, in accordance with the Public Service salary scales and grading generally, applicable to the post offered provided that it is within the discretion of the Chief Executive to specify a salary or grade of salary at the lowest level of the applicable range.
 - (b) In paragraph (a), the references to ‘Chief Executive’ include the Governor where an appeal is made pursuant to Clause 5.
- 3. **Conditions of Scholarship.** The Government’s obligation to make or continue to make payments pursuant to Clause 1 is subject to the following conditions regarding the Student:
 - (a) Diligent and conscientious pursuit of the Qualification in the Subject/s at the Institution
 - (b) Completion of the same not later than [years][months] from the date of this Bond Agreement.
 - (c) A grade point average of at least 3.0 (or equivalent) and in any event an academic record that is not less than the minimum required by the Institution.
 - (d) Receipt by the Under Secretary, Ministry of Education of the Student’s grades, academic reports and performance or disciplinary warnings as soon as they are published or delivered by the Institution
 - (e) No change in the Qualification or Subject/s pursued by the Student or in attendance at the Institution without the express prior written consent of the Turks and Caicos Islands Education Advisory Board or the Ministry of Education.

4. **Student's obligations.** The Student covenants with and undertakes to the Government that he/she will—
- (a) Immediately notify the Under Secretary or Scholarship Manager, Ministry of Education of the occurrence of any circumstances or situations which may result in the discipline of the Student by the Institution, dismissal of the Student from the Institution or which may embarrass the Government
 - (b) Immediately notify the Under Secretary or Scholarship Manager, Ministry of Education if the Student has ceased pursuing the degree/certificate in the programme of study/ training and attend to the offices of the Under Secretary or Scholarship Manager, Ministry of Education without undue delay
 - (c) Not undertake a higher level of degree/certification of the stated programme of study/training without the prior written consent of the Turks and Caicos Islands Education Advisory Board or the Ministry of Education
 - (d) At the beginning of the final term or semester, give notice in writing to the Chief Executive, the Under Secretary, Education, the Permanent Secretary, Human Resources (Office of Public Service Management) and the Director of the Labour Department of the anticipated date of obtaining the Qualification and the anticipated dated of the Student's return to the Turks and Caicos Islands
 - (e) On completion of the specified time of study, and whether or not the Student has obtained the qualification sought (if any) –
 - (i) If outside of the Turks and Caicos Islands, without undue delay, return to the Turks and Caicos Islands
 - (ii) Immediately give notice in writing to the Chief Executive, the Under Secretary, Education, the Permanent Secretary, Human Resources (Office of Public Service Management) and the Director of the Labour Department with a written notice of the following –
 - (1) The fact of the Student's return (if applicable)
 - (2) Whether the Student has been successful in the course of study/training, and
 - (3) The Student's address and contact information.
 - (f) Accept any offer of employment in the Public Service made to him/her in writing by the Government which is made within [60] days of the date on which the Student has both obtained the Qualifications and returned to the Islands and which provides for and is subject to the following—
 - (i) Employment in the specified post at the specified salary
 - (ii) A commencement date which is no later than four weeks from the date of the offer;
 - (iii) Employment for an undefined period
 - (iv) Other terms consistent with the terms of employment of other public servants of a similar level of seniority or in a similar post
 - (g) Maintain employment in the Public Service in compliance with the terms of employment for a period of not less than years from the date of commencement of the employment.

5. **Appeal to the Governor.**
 - (a) If within one month of taking up employment in the Public Service pursuant to Clause 4(f) the Student is dissatisfied with the post or the salary or grade of salary, the Student may appeal in writing and in person to the Governor as to the suitability of the post and/or the level of the salary or grade of salary.
 - (b) In giving his/her decision, the Governor is to state whether any change is to be made, and, if so, the date from which the change is to have effect.
 - (c) Every decision of the Governor pursuant to this clause is to be regarded as final by all parties.

6. **Conditions not fulfilled.** If any of the conditions mentioned in Clause 3 is not fulfilled, or become incapable of being fulfilled, the Government may in its discretion at any time —
 - (a) Cancel the Scholarship
 - (b) Reduce the amount of the Scholarship by such amount as it thinks fit
 - (c) Suspend payment of the Scholarship or any part of it pending fulfilment of such conditions as it thinks fit to impose, and thereafter cancel the Scholarship if any such condition is not fulfilled
 - (d) Recover, as a debt, from the Obligors, or any one or more of them, such amounts as have already been paid pursuant to the Scholarship.

7. **Breach of the Student's obligations.** If the Student breaches any of his/her obligations, express or implied, under this agreement, the Government is entitled to recover, as a debt, from the Obligors, or any one or more of them, all of the amounts paid pursuant to the Scholarship or such portion thereof as is commensurate with the breach.

8. **Effect of waiver.**
 - (a) If the Government waives any of the provisions of this Agreement, the waiver is not to affect the obligations and liabilities of the Obligors under any other provision of this Agreement.
 - (b) The conditions set forth in Clause 3 are for the sole benefit of the Government, and the Student is not entitled to rely on the non-fulfilment of any of those conditions to avoid his/her obligations under Clause 4.

9. **Release of the Bond.** Notwithstanding the foregoing provisions of this agreement, the obligations and liability of the Obligors under this agreement are automatically released if –
 - (a) The Student dies or by reason of illness or injury becomes permanently unable to work
 - (b) The Student is found by a court to be of unsound mind or otherwise unfit for employment
 - (c) The Government specifically and in writing releases the Obligors from their obligations under this Bond, provided that a release of one of the Obligors will not release the other Obligors

- (d) The Government does not make the Student an offer employment in the Public Service within the time and on the terms specified in Clause 4(f) of this agreement
- (e) The Student receives a confirmation in writing by a duly authorised representative of the Government that he/she has complied with the obligation to in Clause 4(g) of this agreement, or
- (f) The Government receives payment of the Bond Amount in full.

IN WITNESS whereof the Student and the other Obligors have hereunto set their hands and seals on the date and year first before written.

Signed by 
 Print name of Student Signature and seal of Student

I hereby certify that this day signed this document in my presence, having identified himself / herself as the person intended to sign, and having declared that he / she understood the contents of the document and was signing voluntarily.

.....
 Date (d/m/y) Signature and Seal of a Justice of Peace or Notary Public

Signed by 
 Print name of Obligor Signature and seal of Obligor

I hereby certify that this day signed this document in my presence, having identified himself / herself as the person intended to sign, and having declared that he / she understood the contents of the document and was signing voluntarily.

.....
 Date (d/m/y) Signature and Seal of a Justice of Peace or Notary Public

Signed by 
 Print name of Obligor Signature and seal of Obligor

I hereby certify that this day signed this document in my presence, having identified himself / herself as the person intended to sign, and having declared that he / she understood the contents of the document and was signing voluntarily.

.....

Date (d/m/y)

Signature and Seal of a Justice of Peace or Notary Public



**TURKS AND CAICOS ISLANDS GOVERNMENT
MINISTRY OF HEALTH, EDUCATION, YOUTH, SPORTS & CULTURE**

APPENDIX IV

RELEASE OF ACADEMIC RECORD FORM

- 1. Name of student
- 2. Permanent address
- 3. Telephone number(s)
- 4. Email address
- 5. Name of parent or guardian
- 6. Institution of study
- 7. Address of Institution
- 8. Programme of study
- 9. Programme commenced
- 10. Programme due to end

I, (name of student), having accepted a scholarship from the Turks and Caicos Islands Government (the Government) to pursue my programme of study at (the Institution) and notwithstanding any right to confidentiality which I may have by law or under any regulation, do hereby authorise the Institution to release my academic records along with any progress reports to the Government at the end of each term of semester of study and otherwise upon its request.

Signed by Date (d/m/y):

LIST OF PRIORITY AREAS

APPENDIX VI

<i>Education:</i>	Primary education Secondary Education – (Maths, Science, Physical Education, Foreign Languages) Education Management
<i>Health:</i>	Medicine Dentistry Medical Technology Environmental Science Nursing (General & Public Health) Dietician
<i>Engineering:</i>	Structural Electrical Civil Mechanical
<i>Hospitality / Tourism:</i>	All areas
<i>Sciences:</i>	Agriculture Marine Biology Horticulture Forensic Science
<i>Business:</i>	Paralegal studies Statistics
<i>Technical Vocational</i>	Plumbing Electricity Auto Mechanics

NB: This list is by no means conclusive and is subject to modification.

APPENDIX VII

LIST OF APPROVED INSTITUTIONS

The Caribbean:

Turks and Caicos Islands Community College
British West Indies Collegiate
Mico University College
Shortwood Teachers' College
University of the West Indies
UWI School of Nursing
University of Technology
St. Georges University

United States of America:

Howard University
Johnson & Wales University

United Kingdom:

University of Leeds
University of Leicester
Bristol University
University of Manchester
Oxford Brooks University
University College of London
London School of Economics
Cambridge
University of Newcastle
Imperial College
Warwick University

Canada:

University of Toronto
McGill University, Montreal
Mount St. Vincent University, Halifax

NB: This list is by no means conclusive and is subject to modifications.

APPENDIX VIII SCHOLARSHIP ASSESSMENT FORM



Name of Applicant:
Programme:.....
Level:
Date Application Received (d/m/y):

Section A : To be completed by Secretary of Scholarship Secretariat

I certify that the following items have been received.

- 2 Photographs
- 2 References Employer
- Last Institution Attended Community Leader
- Acceptance Letter
- Birth Certificate/Naturalization Documents
- Certified copies of qualifications obtained
- Written statement 500 - 600 words
- Teaching - application submitted through Director of Education
- Health – application submitted through Director Medical Services
- Civil Servant – Application endorsed by Permanent Secretary and OPSM

Date presented to Board (d/m/y):/...../..... Secretary's Signature:

Section B: To be completed by the Scholarship Board

The course is listed as a priority area. **YES** **NO**

The institution is recognised by the Ministry of Education. **YES** **NO**

There is supporting documentation that the applicant could benefit from a scholarship and perform well. **YES** **NO**

The Ministry of Education has indicated that funding is available to enable the award of this scholarship. **YES** **NO**

Comments:
.....
.....

Board's Decision: Approved Not Approved Place on Hold

Chairman's Signature: _____ Date of Meeting: ___/___/___